



CCP for Professional Executives

Running for the sixth consecutive year, the Singapore National Employers Federation (SNEF) has been re-appointed by Workforce Singapore Agency (WSG) as the Programme Partner to administer the Career Conversion Programme (CCP) for Professional Executives. This programme supports mid-careerists taking up business support roles such as Administration, Business Development, Sales and Marketing, Operations, and Project Management, with at least one digital skill competency and is open to both SMEs and Non-SMEs across all sectors.

About the Programme

CCP for Professional Executives	Place-And-Train (PaT)	Job Redesign Reskilling (JRR)
Programme outline	Eligible individual will undergo structured On-the-Job-Training (OJT) and be equipped with at least one digital skill competency (e.g. data analytics, technology applications) upon programme completion	
Programme Duration	4 months training programme	3 months training programme
General eligibility criteria <small>(Open to all company-sponsored applicants who meet the eligibility criteria)</small>	<p>Employers</p> <ol style="list-style-type: none"> 1) Registered or incorporated in Singapore with a valid Unique Entity Number (UEN) with Accounting and Corporate Regulatory Authority (ACRA) 2) Offer a full-time PMET position to job role which the CCP is for, with a minimum fixed monthly salary of \$3,000 or more, and at least a 12-month employment contract 3) Must put in place structured on-the-job training for the candidate <p>Individuals</p> <ol style="list-style-type: none"> 1) Be a Singapore Citizen (SC) or Permanent Resident (PR) aged 21 years and above 2) New hires must have graduated or completed NS, whichever is later, at least two years prior at the point of application 3) Must not be a shareholder of the participating company, or its related companies 4) Must not be related to the owner(s) of the participating company 5) Must not be enrolled in other CCPs concurrently 	
Track specific criteria	<p>Individuals</p> <ol style="list-style-type: none"> 1) Must be a newly hired PMET (i.e. not more than three (3) months from date of employment), and nominated by an eligible company for the CCP 2) Must not be in a similar job role prior to joining CCP 3) Must not be immediate ex-staff of participating company or its related companies 	<p>Employers</p> <ol style="list-style-type: none"> 1) Companies to provide a robust business transformation plan detailing how the roles of the existing staff will change and the reskilling needs of the new job roles <p>Individuals</p> <ol style="list-style-type: none"> 1) Must be employed by the participating company for at least 1 year at the point of application
Salary Support Funding	<p>Standard Rate: Up to 70% of monthly salary for CCP training duration (capped at \$4,000 per month)</p> <p>Enhanced Rate*: Up to 90% of monthly salary for CCP training duration (capped at \$6,000 per month)</p> <p><small>*For SC trainees who are unemployed and actively seeking employment for six months or more, and/or SC trainees aged 40 years and above in the year of commencement of the CCP</small></p>	